

## Job Description: Teacher of French



<b>Title of Post</b>	Teacher of French
<b>Grade and SCP</b>	MPS to UPS (Suitable for ECTs)
<b>Hours/Working Weeks</b>	Full Time
<b>Post Status</b>	Permanent
<b>Accountable To</b>	Head of English and Languages

### Main Purpose

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students in a designated curriculum area.
- To monitor and support the overall progress and development of students as a teacher and tutor.
- To facilitate and encourage a learning experience that provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

### Duties & Responsibilities

- To assist in the development of appropriate syllabi, resources, schemes of learning and teaching strategies in the curriculum area and faculty.
- To contribute to the school's and department's development plan and its implementation.
- To plan and prepare medium- and short-term programmes of learning.
- To contribute to the whole school's planning activities.
- To assist the Head of Faculty to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.
- To assist in the process of curriculum development and change to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's aims and objectives.
- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the Performance Management Review process.
- To ensure the effective and efficient deployment of classroom support.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.
- To apply the Behaviour Management systems so that effective learning can take place.
- To adhere to the teacher standards and Trust's code of conduct.
- To fulfil the professional responsibilities outlined in the current School Teachers' Pay and Conditions Document.

### Meetings

- Attend and participate in relevant meetings, training and learning activities as required.
- To communicate effectively with the parents of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.

### Professional development

- Help keep knowledge and understanding relevant and up-to-date by reflecting on your own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness;
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school

### Other Responsibilities

- Responsibility for safeguarding and promoting the welfare of children.
- Comply with and assist with the development of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and comply with all school's policies and procedures
- Be aware of and support difference and ensure equal opportunities for all
- Contribute to the overall ethos and aims of the Schools and Trust
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings, training and learning activities as required

The postholder may be required to carry out any other duties that are commensurate with the post. Whilst every effort is made to explain the main duties and responsibilities of the post each individual task undertaken may not be identified.

This job description is subject to review, in negotiation with the post holder at any time. However, an annual review of this job description and allocation of responsibilities will take place as part of agreed performance management arrangements.

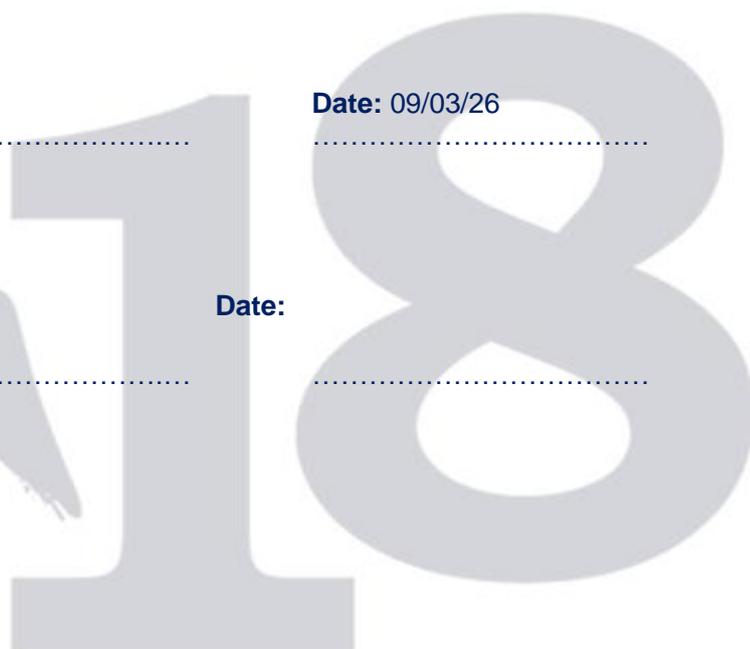
**CEO signature:**



**Date:** 09/03/26

**Postholder's signature:**

**Date:**



# Person Specification – Teacher of French



	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Good standard level of education</li> <li>• 5 GCSE's or equivalent, including English and Maths</li> </ul>	<ul style="list-style-type: none"> <li>• Academic or professional qualifications in disciplines relevant to governance or compliance</li> </ul>
<b>Work or Relevant Experience:</b>	<ul style="list-style-type: none"> <li>• Relevant personal and professional development</li> <li>• Working in an environment where experiences included taking initiative and self-motivation</li> <li>• Working as a member of a team</li> <li>• Setting and achieving ambitious goals and challenging targets</li> <li>• Proven track record of ensuring high attainment and progress scores with students</li> <li>• Successful engagement in trainee teacher target setting or performance management process</li> </ul>	<ul style="list-style-type: none"> <li>• Previous experience of French teaching at KS3 and 4 but ability to teach outside of specialist field too.</li> <li>• Experience in building strong collaborative relationships</li> <li>• Experience of working within a school environment.</li> <li>• Participation in whole-school initiatives.</li> <li>• Experience of successfully running extra-curricular activities.</li> </ul>
<b>Skills/Knowledge</b>	<ul style="list-style-type: none"> <li>• Willingness to participate in training and development opportunities</li> <li>• Excellent ICT skills</li> <li>• Ability to train, supervise and develop other staff**</li> <li>• Excellent organisational skills</li> <li>• Ability to manage time effectively</li> <li>• Understanding of data protection</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of French Education</li> <li>• Knowledge of successful intervention strategies</li> <li>• Extensive curriculum knowledge</li> <li>• Experience of planning, implementing, and evaluating successful strategies for school improvement with regard to the French curriculum.</li> <li>• Experience in a range of different contexts</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Excellent communication skills</li> <li>• Ability to relate well to children and adults</li> <li>• Ability to work well as part of a team</li> <li>• Flexibility and reliability</li> <li>• Ability to bring to the role, initiative, enthusiasm and commitment</li> <li>• Ability to maintain confidential information</li> <li>• Ability to communicate effectively both verbally and in writing to a diverse range of people</li> </ul>	

**Special  
Conditions**

- Sufficiently fluent in spoken English to ensure effective performance in the role
- Able to work at times to meet the needs of the service
- Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check
- Understanding the importance of safeguarding and promoting the welfare of children.