

Unlock Student Account



Click on the desktop icon ICT Toolkit



Click on Unlock Student Account

Unlock Student Account

The screenshot shows a web browser window with the URL <http://toolkit/unlockaccount.aspx>. The page title is "ICT | Schools technical toolkit". Below the title is a breadcrumb "Home > Unlock Student account". The main content area is titled "Your Details" and contains the instruction "Please supply your contact details." There are four input fields: "Name:" with the value "Wez Akhtar", "Email:" with the value "PAkhtar@bridgnorthendowed.co.uk", "Phone No:" with the value "01746762103", and "Location:" with the value "Bridgnorth Endowed School". A blue "Next" button is located at the bottom right of the form.

Fill in the details once and they should be remembered the next time you use the tool

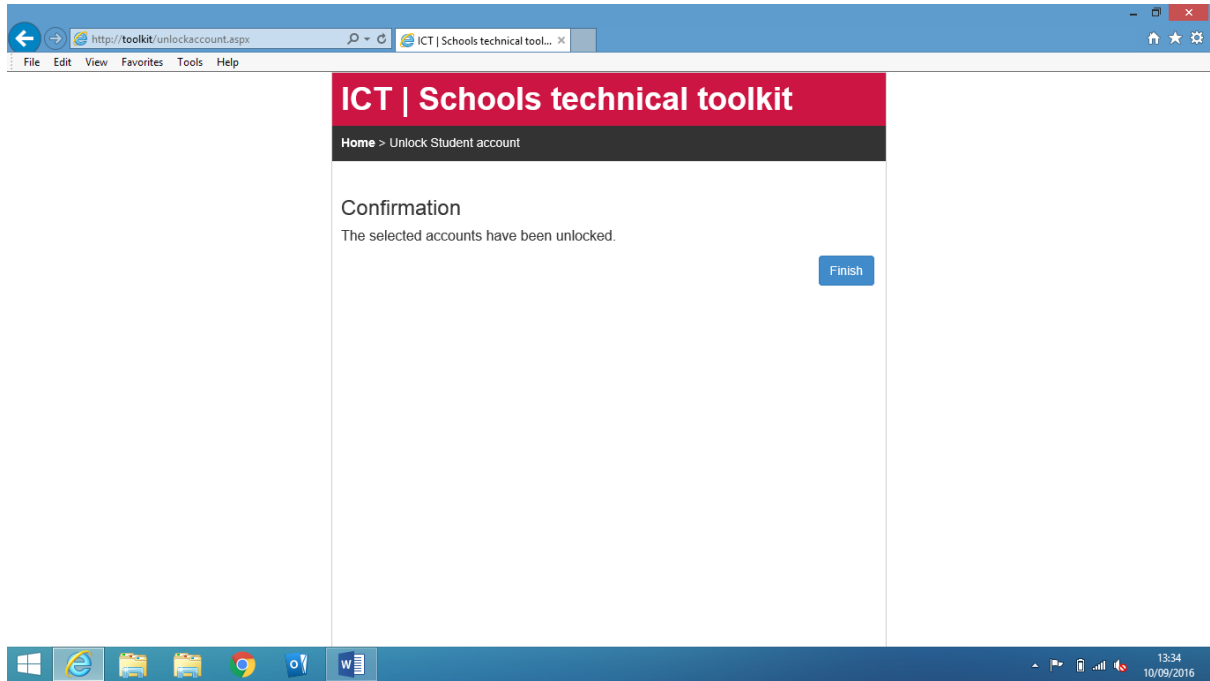
Click NEXT

The screenshot shows the same web browser window, but the form fields are hidden, and a list of student names is displayed in a grid. Each name has a checkbox next to it. The name "Pennington, Harry" is checked. The list includes names such as Pedersen, Beau; Pee, Harry; Pennington, Harry; Penny, Taylor; Perks, Ben; Perry, Rebecca; Phipps, Adam; Pitt, Kay; Poller, Paige; Powell, Emily; Pratley, Georgia; Preece, Jacob; Preen, Holly; Pugh, William; Ray, Jodie; Redgrave, Mabel; Reynolds, Elliot; Richards, Thomas; Riley, James; Ritchie-Simmons, James; Roberts, Ben; Robinson, Courtney; Rollason, Harriet; Round, Jake; Rowley, Isabelle; Russell, Paddy; Pedersen, Jacob; Peel, Phoebe; Penny, Mollie; Perkins, Megan; Perks, Lewis; Phillips, Stephen; Phipps, Amy; Plain, Oliver; Porter, Zacharias; Powell, Neve; Preece, Alby; Preece, Morgan; Price, Alice; Purslow, Edward; Rayers, Fern; Rees, Huw; Richards, Henry; Richardson, Luke; Riley, Jessica; Rix, Joseph; Roberts, Connor; Rogers, Daniel; Rollason, Lewis; Rouse, Abbie; Ruffell-Hazell, Harry; Rutter, Ellie; Pee, Edward; Pendry, Lily; Penny, Morgan; Perkins, Millie; Perry, Luke; Philipotts, Colleen; Pitt, Jodie; Plant, Mia; Potter, Maisie; Pownall, Benjamin; Preece, Callum; Preece, Sam; Price, Chloe; Ray Baker, Noah; Rayers, Morgan; Reynolds, Benjamin; Richards, Lauren; Riley, Alice; Ritchie, Sam; Roberts, Abi; Robinson, Alexander; Rogers, Harry; Rollings, Grace; Rouse, Chloe; Russell, Hannah; and Rutter, Ryan.

Scroll down until you find the student's name and select the check box next to their name

Scroll down to the bottom and click NEXT

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Confirmation that the student account has been unlocked