

14th September 2025

Dear Parent/Carer

Open Evening – Wednesday 1st October 2025

On Wednesday 1st October we have our Open Evening where we welcome prospective students and their parents to Bridgnorth Endowed School. Our students are our best ambassadors, and we are very proud to have them represent subject areas at the evening event.

On this day school will close to pupils at **2:00pm** following lunch to allow for the set-up of the school.

This year we are again asking students from across all year groups and from all four Houses to be involved. We are requesting if your child can assist us to either work as guide or subject ambassador for the evening. Students will be allocated to subject areas once their attendance has been confirmed.

Your child will need to be at school (in correct uniform) from 5.45pm until approximately 9.00pm when they will need to be collected. If you are happy for him/her to take part, please sign and return the reply slip below to reception or their tutor or complete the online form linked below **by Friday 26th September**.

<https://forms.office.com/Pages/ResponsePage.aspx?id=jsPPYiPlp0GTV3qo35-Q0MqYCuse3QtHnpXyH2OK1VURE0yWVdERkFTTE1CTkxATUZLSkdYRTA0Ui4u>

Thank you in anticipation of your help and support.

Yours faithfully



Mr Michael Penn

Executive Headteacher

.....

Open Evening – Wednesday 1st October 2025

Student Name

Tutor Group

I agree that the above, named student can act as an ambassador on Open Evening from 5.45pm onwards and that I will take responsibility for their collection at the end of the evening at approximately 9.00pm.

Parent/Carer Signature

Date

Emergency Contact Number

Please return reply slip to your child's tutor or reception

Bridgnorth Endowed School | Northgate | Bridgnorth | Shropshire | WV16 4ER

Headteacher: Mr M Penn | Chair of Governors: Mrs. V. Hurst

t. 01746 762103 | f. 01746 768340

e. admin@bes.318education.co.uk | www.bridgnorthendowed.co.uk

Bridgnorth Endowed School is a charity and a company limited by guarantee, registered office in England and Wales with company number 8296889 whose registered office is at: Bridgnorth Endowed School, Northgate, Bridgnorth, Shropshire WV16 4ER