



# Provider Access Policy Statement

Policy Title	Provider Access Policy Statement
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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access.
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

### 2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools with 6<sup>th</sup> forms must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8-13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#)., the [Skills and Post 16 Act 2022](#) and on page 43 of guidance from the Department for Education ( DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

#### 2.1 The 6 encounters schools must offer to all pupils in Years 8 to 11

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (Year 8 or 9)
  - All pupils must attend
  - Encounters can take place any time during year 8 and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (Year 10 or 11)
  - All pupils must attend
  - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

At Bridgnorth Endowed School our Careers Leader will ensure that pupils encounter a minimum of 4, and that these take place for a reasonable period of time during the standard school day. An overview of the offer for pupils in years 7 to 11 is given in section 4.2.

Each provider will be asked to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

## **2.2 Meaningful provider encounters**

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

## **3. Student entitlement**

All students in Years 7 to 11 at Bridgnorth Endowed School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships (e.g. through activities and events such as options events, assemblies and taster events).
- Understand how to make applications for the full range of academic and technical courses.

## **4. Management of Provider Access Requests**

### **4.1 Procedure**

A provider wishing to request access should contact Ms Deana Edwards, Careers Leader, to discuss their proposal:

- **Telephone:** 01746 762103
- **Email :** [careers@bridgnorthendowed.co.uk](mailto:careers@bridgnorthendowed.co.uk)

Where possible, we would seek to support providers in attending timetabled careers lessons, assemblies, and career events as appropriate.

### **4.2 Opportunities for access**

**NB.** From September 2023, we extended our careers provision to include Year 7.

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
<b>Year 7</b>	Careers booklet completed in Tutor time.  STEM Workshop Armed Forces  Worcester University Transferable skills.	RSHE Developing skills and aspirations.  Future skills questionnaire	Shrewsbury Colleges Group Assembly 'Post 16 routes'
<b>Year 8</b>	Assembly and tutor group opportunities  STEM Workshop Armed Forces	PSHCE lesson British Science Week: STEM assembly	Parents' Evening Employability skills Assembly Telford College
<b>Year 9</b>	PSHCE lesson Options Assembly	National Careers Week Options Evening Future Skills questionnaire	RSHE Careers lesson Assembly and tutor group opportunities
<b>Year 10</b>	Assembly and tutor group opportunities Careers in the Armed Forces Assembly	Parents' Evening National Apprenticeship Week: Apprenticeship assembly	PSHCE lesson Visit to UTC Work Experience
<b>Year 11</b>	Post-16 Information Evening Apprenticeships – support with applications	National Careers Week: Careers Assembly	PSHCE lesson

Please speak to our Careers Leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

### 4.3 Granting and refusing access

Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only.

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## 4.5 Premises and facilities

The school will make the Sports Hall, Old Hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity, in addition to AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the school's Careers Library situated in the Library, which is available to all students before and after school, at break and lunch times.

## 5. Previous Providers

In 2022/23 we have invited the following providers from the local area to speak to our pupils:

- Shrewsbury Colleges Group
- Telford College
- King Edward VI
- Kidderminster College
- The Marches/In Comm Apprenticeships
- SNG Barrett
- Bridgnorth Aluminium
- Shrewsbury Football Academy
- Armed Forces

## 6. Pupil Destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

- Shrewsbury Colleges
- William Brookes 6<sup>th</sup> Form
- King Edward VI
- Kidderminster College
- Telford College
- Thomas Telford Academy
- Bridgnorth Sixth Form
- Ludlow College
- Shrewsbury Football Academy
- Rheasheath College
- Wolverhampton College
- Tettenhall College
- Wolverhampton Royal School
- Hartbury College

## 7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure (<https://www.bridgnorthendowed.co.uk/images/policies/Complaints-Policy-Spring-2023.pdf>) or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## 8. Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Deana Edwards, Careers Leader.

This policy will be reviewed by the Assistant Head annually. At every review, the policy will be approved by the governing board.

## **9. Links to Other Policies**

- Safeguarding/child protection policy
- Careers guidance policy
- Complaints policy