



# Provider Access Policy Statement

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| <b>CATEGORY:</b>   | Policy  |
| <b>CLASSIFICATION:</b>   | Operational   |
| <b>PURPOSE</b>   | To set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer |
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| <b>Distribution:</b> <ul style="list-style-type: none"><li>• <b>Essential Reading for:</b></li><li>• <b>Information for:</b></li></ul> | All staff & governors<br>Parents, pupils and other stakeholders   |

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access pupils in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## 3. Pupil entitlement

All pupils in years 8 to 11 at Bridgnorth Endowed School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Miss Deana Edwards, Careers Leader on:

- **Telephone:** 01746 762103
- **Email:** DEdwards@bridgnorthendowed.co.uk

## 4.2 Opportunities for access

A number of events, integrated into our careers programme, will potentially offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

|         | Autumn term   | Spring term   | Summer term                            |
|---------|---|---|--|
| Year 8  | Assembly and tutor group opportunities  | PSHCE lesson<br>British Science Week:<br>STEM assembly                          | Parents' Evening                       |
| Year 9  | PSHCE lesson  | Options Evening   | Assembly and tutor group opportunities |
| Year 10 | Assembly and tutor group opportunities  | Parents' Evening<br>National Apprenticeship<br>Week: Apprenticeship<br>assembly | PSHCE lesson<br>Visit to UTC           |
| Year 11 | Post-16 Information Evening<br>Apprenticeships – support<br>with applications | National Careers Week:<br>Careers Assembly                                      | PSHCE lesson                           |

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## 4.3 Granting and refusing access

Access to pupils and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only.

## 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### **4.5 Premises and facilities**

The school will make the sports hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity, in addition to AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the school's study centre, which is available to all pupils before and after school, at break and lunch times.

#### **5. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to pupils is monitored by Deana Edwards, Careers Leader.

This policy will be reviewed by Dan Street, Assistant Headteacher, annually. At every review, the policy will be approved by the Board of Trustees.

**Next review date: 01/09/2022**